Mendocino Unified School District

MINUTES

Regular Board Meeting

AUGUST 27, 2026

MENDOCINO HIGH SCHOOL
10700 FORD STREET
MENDOCINO, CA 95460

4:00 P.M. CLOSED SESSION – VIA TELECONFERENCE
(Closed Session Public Hearing – link on page 2)

5:00 P.M. OPEN SESSION – IN PERSON at MENDOCINO HIGH & VIA TELECONFERENCE

Please click the link below to join the webinar:
https://us02web.zoom.us/j/88143754510?pwd=7pUhG9G63z1B2XfAHcUY0YmKgkgshL.1
Passcode: 338004

Please "mute" your device during the meeting.
MUSD is not available for technical support for remote meetings.

Board Priorities

- *Develop and expand community partnerships and communication*
- *Increase learning and achievement for all students, families, and staff*
- *Plan wisely for the future while maintaining fiscal integrity*
- *Maintain and improve the physical plant*

Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the MUSD website at https://www.mendocinousd.org/District/3146-2026-27-Agendas.html. In compliance with Government Code section 54954.2(a) Mendocino Unified School District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact, Erin Placido Exec. Assistant to the Superintendent, in writing at P.O. Box 1154, Mendocino, CA 95460 or via email at doerin@mcn.org.

MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER

1. 4:00 P.M. CLOSED SESSION CALL TO ORDER AND ROLL CALL

1.1. Call to order and roll call

The meeting was called to order at 4:00 PM. Present were Trustees Griffen, Aum, Bloyd and Schaeffer.

1.2. The President will verbally identify the agenda items to be discussed during closed session as listed below.

The president verbally identified the agenda items to be discussed.

2. PUBLIC HEARING FOR CLOSED SESSION

Members of the public may take this opportunity to comment on closed session agenda items per Board Policy 9322. Under the requirements of the Brown Act open meeting law, members of the community wishing to address an item on the closed session agenda may do so at this time. Items not on the agenda cannot be addressed at this time. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes. (Government Code 54954.3).

Join Zoom Meeting
https://us02web.zoom.us/j/82470183616?pwd=t3WUeOrppoD7zY6qvOcPMWRUtbvWnW.1
Passcode: 253800

3. CLOSED SESSION

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962.

3.1. Conference with labor negotiators (Govt. Code 54957.6) Agency Representative: Superintendent Jason Morse
Employee organizations: CEMUS, MTA bargaining units and unrepresented employees

3.2. Employment/Personnel Changes

3.3. Employee Discipline/Dismissal/Release

3.4. Superintendent Evaluation

4. 5:00 P.M. OPEN SESSION

4.1. Call to order and roll call

The meeting was called to order at 5:03 PM. Present were Trustees Griffen, Aum, Bloyd and Schaeffer.

4.2. Closed session disclosure
Any reportable action taken during closed session will be disclosed at this time.

Nothing was disclosed out of closed session.

4.3. Approval of agenda
Items to be removed from the agenda or changes to the agenda should be done at this time.

MSA Griffen/Aum (4/0) to approve the agenda pulling the June 9th minutes for a minor change.

5. SWEARING IN OF NEW STUDENT TRUSTEE

The student trustee was not available for this meeting.

6. CONSENT AGENDA

Items on the consent agenda are passed in one motion without discussion. Any item may be pulled from the consent agenda by any member of the Board and moved to action when approving the agenda.

6.1. Approval of Warrants
6.1.1. 6/3/26, 6/10/26, 6/17/26, 6/24/26, 7/1/26, 7/8/26, 7/15/26, 7/22/26, 7/29/26, 8/5/26, 8/12/26, 8/19/26

6.2. Approval of Minutes
6.2.1. Board Meeting Minutes: 6/4/26, 6/9/26

6.3. Approval of Employment/Personnel Changes
- 6.3.1. Accept Retirement, Classified Management, 8.0 hrs/day, 12 mos/yr, effective 9/30/26
- 6.3.2. Increase hours, Classified Management, from 5.0 hrs/day to 7.5 hrs/day, effective 8/13/26
- 6.3.3. Increase hours, Classified Employee, from 5.0 hrs/day to 7.5 hrs/day, effective 8/19/26
- 6.3.4. Hire, Temporary Certificated Summer Employee, 3.0 hrs/day, effective 6/15/26 thru 7/10/26
- 6.3.5. Hire, Temporary Certificated Summer Employee, 3.0 hrs/day, effective 6/15/26 thru 7/10/26
- 6.3.6. Hire, Temporary Classified Summer Employee, 2.0 hrs/day, effective 6/15/26 thru 7/10/26
- 6.3.7. Allow, Additional Days, Classified Management, 10 days for training, effective 6/18/26 thru 8/13/26.
- 6.3.8. Hire, Certificated Employee, 1.0 FTE, effective 8/1/26
- 6.3.9. Hire, Certificated Employee, 1.0 FTE, effective 8/13/26
- 6.3.10. Hire, Classified Employee, 8.0 hrs/day, 10 mos/yr, effective 8/19/26
- 6.3.11. Approve, Certificated Employee, return from approved leave of absence, 1.0 FTE, effective 7/1/26
- 6.3.12. Hire, Temporary Certificated Employee, .20 FTE, effective 7/1/26 thru 6/30/27
- 6.3.13. Award, Educational Advancement, Certificated Employee, from column 4 to column 5, effective 7/1/26
- 6.3.14. Increase, Classified Employee, Temporary increase in hours from 6.0 hrs/day to 7.0 hrs/day, effective 7/1/26 thru 6/11/27
- 6.3.15. Approve, Classified Employee, Temporary reduction in hours from 6.5 hrs/day, 5 days/week to 6.5 hrs/day, 3 days/week, effective 7/1/26 thru 6/11/27

6.4. Approval of the Current Budget Change Report

6.5. Approval of Student Body Reports – June & July 2026

6.6. Approval of the MUSD Quarterly Investment Reports

6.7. Approval of the MUSD Compensation Time Report

6.8. Approval of the MUSD ELOP Plan

6.9. Approval of the ASES MOU between MUSD and Community Center of Mendocino (CCM)

6.10. Approval of the 2026-27 MTA Contract

6.11. Approval of the 2026-27 CEMUS Contract

6.12. Approval of the Williams Settlement Report for 2025-26 Quarter 4

6.13. Final Approval of Board Policies, Bylaws and Administrative Regulations
- 6.13.1. BP 6151: Class Size (instruction)

MSA Aum/Bloyd to approve the consent agenda as amended.

Trustee Griffen requested a change to Item 6.9: June 9th minutes. The correction should be to Item 9.8 Model of Education. The approval should include that this is to begin the 27/28 school year.
MSA Aum/Bloyd (4/0) to approve this change.

7. REPORTS

7.1. Student Trustee – Melea Garner

Student Trustee Melea Garner was not available for this meeting. Superintendent Morse read the attached email from the student trustee.

7.2. Administrative

7.2.1. Principal – Kim Humrichouse

Principal, Kim Humrichouse, gave the attached presentation.

7.2.2. Superintendent – Jason Morse

Superintendent Morse gave an update on back to school activities. The district hosted its annual "Donut Day" on August 19th. Staff gathered in the K8 Multi-purpose room to get together for some trainings and comradery. Big shout out to our new cafeteria staff, Eric Rochester, Diane Stuber, and Isabel Martinez. They have yet to have a "normal" day. District enrollment is 404 students. We are down about 10 students compared to last year. Greenwood Preschool is up and running. There are 8 students currently enrolled. Thank you to Bram Sluis who is the new CEMUS president.

7.3. Bargaining Units

7.3.1. Mendocino Unified Teachers Association (MUTA)

There was no MUTA representation.

7.3.2. Classified Employees of Mendocino Unified Schools (CEMUS)

Bram Sluis is the new CEMUS president. He reported that in the coming months they will identify the other board representatives.

7.4. Board Trustee Reports

Trustee Griffen reported that she is the coach of the boys soccer team. Games are underway.
Trustee Bloyd reported that the Great Day in Elk takes place this weekend.

8. TIMED ITEM 5:30 P.M. - PARENT/COMMUNITY COMMENT

Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). The Brown Act does not permit the Board to take action on any item that is not on the agenda. In addition, in order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

The Board may briefly respond to public comments by asking questions to clarify the speaker's comments and refer the speaker to the Superintendent for further clarification. We thank you for your comments and participation at this meeting.

Community member Shannon Akau discussed homeschooling their youngest child but wished to discuss the 3rd grader issue at both Comptche and Albion Schools. Did not feel the community had enough information. Discussed survey results and need for keeping students enrolled at the schools.

9. INFORMATION/DISCUSSION/POSSIBLE ACTION ITEMS

9.1. Mendocino Unified Construction Update

The Board will discuss the small construction projects included in Phase III of the High School Modernization Project, Water Storage Project and Solar Project.

Superintendent Morse reported that the Solar Project has been reassessed and that the permission to operate is forthcoming. Signage and asphalt striping to begin. The Water Project item to convert well #7 to an active well was tabled at the Planning Commission meeting last week. Hydrological Study to be reviewed at the city. The pathway will be rerouted and restored. Phase III is now Fund 35 and projects are ongoing. New flooring in MCHS and new windows installed in the Band Room. Possibility of adding a tennis court next to the existing court. Discussion is ongoing. Permit in process working with Wyn Consulting to remove some non native species of plants/trees on campus.

9.2. Pop 98 Art & Music Annual Report 2025-26
Superintendent, Jason Morse, will provide the 2025-26 Prop 98 Annual Report for board approval per EC 8820(g)(4).

Superintendent Morse reported that last year funds were spent on teachers. This year it is to be used on programs. We are to spend $30,000 to fund music program and $6,000 on dance at the K8, Albion and Comptche Schools.
MSA Griffen/Aum (4/0) to approve Prop 28 Art and Music Annual Report for 2026-25

9.3. 45-Day Budget Review
Business Manager, Christina Delgado, will provide the Board with a 45-Day Revised Budget, per EC 42427(h).

Business Manager, Christina Delgado, gave the attached presentation.

9.4. Board Meeting Calendar
The Board will discuss possible changes to the board calendar.

MSA Griffen/Bloyd (4/0) to approve the changes the Board Meeting calendar.

9.5. Temporary Water Tanks
The Board will discuss the process they would like to use to surplus the temporary water tanks from the Water Storage Project.

The District has five 10,000 gallon water tanks that were used for the water project. The district no longer needs them. There has been interest from local fire departments in acquiring them from the district.
MSA Griffen/Bloyd (3/1) to offer the local fire departments the first opportunity to buy the tanks at $10,000 each.

9.6. Adoption of the Declaration of Need (DON) for Fully Qualified Educators (2026-27)
In order to be able to fill potential certificated openings in areas where the applicants are typically limited in numbers, the attached DON is required. This allows the District to fill these areas with teachers on emergency permits if needed.

MSA Aum/Griffen (4/0) to approve the Declaration of Need for 2026-27.

9.7. Consideration of Resolution 2026-13: Naming District Representatives. As required by the Office of Public School Construction (OPSC), all authorized "District Representatives" must be approved by the school board to act on behalf of the school district.

MSA Griffen/Aum (4/0) to approve Resolution 2026-13.

9.8. Consideration of Resolution 2026-14: Amend Bylaws of Northern California Schools Insurance Group (NCSIG). The Board will consider and possibly approve the resolution to approve the amendment to the NCSIG Bylaws as proposed.

MSA Griffen/Aum (4/0) to approve Resolution 2026-14.

9.9. Final Approval Board Policies, Bylaws and Administrative Regulations (information only)
9.9.1. AR 3440: Inventories (business/nonistructional operations)
9.9.2. BP 4119.24: Maintaining Appropriate Adult-Student Interactions

MSA Griffen/Bloyd (4/0) to approve as a first reading in September.

10. FUTURE AGENDA ITEMS

Enrollment Report, NCLB Attestation, GANN Resolution, Public Hearing Instructional Materials, Unaudited Actuals

11. ADJOURNMENT

The next regular Board meeting is scheduled for **September 10, 2026 at the Mendocino High School.**

The meeting was adjourned at 6:11 PM.

School Board Report
By Melea Garner

A new, fun, EPIC, school year has kicked off!

Sports

- Big week for Mendocino Sports
- 5 sports games this school week
- 3 wins against South Fork, Redwood Academy, and Willits
- Girls Volleyball v. Credo on Thursday
- Girls soccer tournament on Friday
- Boys soccer v. Sonoma Academy on Saturday
- Excited for more wins to come!

Student Concerns

- Phone pouches, specifically the times allowed to use them
- Computer shut down, still working out the kinks, but some websites that are necessary to students are still blocked

These are both big changes for the school year so some pushback is expected.

ASB Activities Things our student gov are starting to plan include..

- Club rush, a great way to integrate freshman into our programs
- Elections for freshman officers
- Spirit Week
- Homecoming


Mendocino K8
Schools
August 2026


Welcome Back!





Numbers - Albion/Comptche

Albion	
TK	1
K	2
1st	4
2nd	0
3rd	2
	9

Comptche	
TK	2
K	3
1st	4
2nd	4
3rd	0
	13

Mendocino -

TK	Chelsy	6
K	Jessica	13
1	Iana	16
2	Sasha	19
3/4	Hannah	25
3/4	Beth	25
5	Taylor	20

6	35
7	24
8	39

New Staff Members

Courtney Theisen - TK - 5th Special Education Teacher

Gabe Hernandez - School Psychologist

Mendocino Unified School District
45 Day Revision 2026-27

Board Meeting
August 27, 2026

45 Day Revision

Education Code Section 42127(h) states that, no later than 45 days after the Governor signs the annual Budget Act, districts shall make available for public preview any revisions in revenues and expenditures that the LEA decides to make reflecting the funding made available by the Budget Act. Governor Gavin Newsom signed the 2026-27 Budget Act on June 29, 2026.

Revenue & Expenditure Changes Fund 12

	Adopted Budget	Revised Budget	45-day Revision
Revenue Changes Fund 12			
Preschool CSPP Allocation - full day increase	$ 36,900	$ 93,600	$ 56,700
Cost of Care (one-time)	$ -	$ 11,280	$ 11,280
			$ 67,980
Expenditure Changes Fund 12			
Preschool part day to full day	$ 120,413	$ 199,385	$ 78,972
Preschool shortfall, increase GF Contribution			$ (10,992)

Revenue Changes Fund 01

Revenue Changes Fund 01			
Change due to Gov Budget			
SSPDBG	$ -	$ 311,150	$ 311,150
Changes not due to Gov Budget			
ASES	$ -	$ 203,483	$ 203,483
KIT 2025	$ -	$ 16,734	$ 16,734
ELOP Penalty Increase	$ -	$ (38,013)	$ (38,013)
			$ 493,353

SSPDBG- Student Support & Professional Development

ASES- After School Education & Safety

KIT- Kitchen Infrastructure and Training

ELOP- Expanded Learning Opportunities Program

Expenditure Change Fund 01

Expenditure Changes Fund 01			
Change due to Gov Budget			
SSPDBG	$ -	$ -	$ -
Changes not due to Gov Budget			
ASES	$ -	$ 203,483	$ 203,483
ELOP	$ 306,630	$ 103,147	$ (203,483)
KIT 2025			
Preschool Contribution to Full Day	$ 55,121	$ 66,113	$ 10,992
			$ 10,992

Comparison Budget-Fund 01

45 Day Revision to Adoption

	Comparison - Fund 01			
Revenue Sources	Adopted	45-Day	Variance	
LCFF Sources	9,150,958	9,150,958	-	0.00%
Federal Revenue	387,505	387,505	-	0.00%
State Revenue	1,027,834	1,521,186	493,353	48.00%
Local Revenue	545,013	545,013	-	0.00%
Transfers In	-	-	-	
Total Revenue	**11,111,311**	**11,604,663**	**493,353**	**4.44%**
Expenditures				
Certificated Salaries	4,401,878	4,399,278	(2,600)	-0.06%
Classified Salaries	2,064,808	2,064,660	(148)	-0.01%
Employee Benefits	3,111,419	3,110,694	(725)	-0.02%
Total Salaries/Benefits	9,578,105	9,574,632	(3,473)	-0.04%
S/B as % of total Expenditures	*81.0%*	*80.8%*		
Books & Supplies	424,568	433,353	8,785	2.07%
Services/Operations	1,554,501	1,564,621	10,120	0.65%
Capital Outlay	99,829	99,829	-	0.00%
Other Outgo	(6,000)	(6,000)	-	0.00%
Transfers Out	177,715	188,707	10,992	6.19%
Total Other Expenditures	2,250,613	2,280,510	29,897	1.33%
Total Expenditures	**11,828,719**	**11,855,142**	**26,424**	**0.22%**
Operating Surplus(Deficit)	**(717,408)**	**(250,479)**		

Fund Balance

Fund Balance			
Beginning Balance	2,975,760	2,975,760	
Ending Fund Balance	2,258,352	2,725,281	
Components EFB			
Revolving	10,000	10,000	
Restricted	313,501	861,872	
Required REU (4%)	473,149	474,206	
Other Designations	46,265	84,858	
Unappropriated	1,415,437	1,294,346	(121,092)

Variance Unappropriated

MCN deposit to Restricted (Tech)	(50,000)
ELOP/ASES Indiret	(5,018)
Preschool Contrib	(10,992)
Add exp to UNR	(15,430)
REU/Other Designation	(39,650)
	(121,090)

Greenwood Preschool Budget Report

	2026-27 Adopted Budget	45-Day Budget	Variance	
State Preschool - 5	36,900	93,600	56,700	
Cost of Care RS 7812 (one-time)		11,280	11,280	
Total Revenue	36,900	104,880	67,980	
Salaries	(72,045)	(109,724)	(37,679)	
Add'l Duty/Subs	-	(1,350)	(1,350)	
Benefits	(29,653)	(65,146)	(35,493)	
Total Salary/Benefits	(101,698)	(176,220)	(74,522)	
Materials/Supplies	-	(4,150)	(4,150)	may need ~$1,400/mod
Operating Services	(18,715)	(19,015)	(300)	
Total Expense	(120,413)	(199,385)	(78,972)	
Operating Surplus/Deficit	**(83,513)**	**(94,505)**	**(10,992)**	
General Fund Contribution - UNR	55,121	66,113	10,992	
GF SPED Early Intervention - 6547	28,392	28,392	-	
	83,513	94,505	10,992	
Beginning/Ending Balance	1,600	1,600		
Balance of Tides Grant for garden/grounds/playground				
Local Site Account Balances - not included above				
Greenwood Scholarship Account (9079)	6,157	6,157		
Greenwood Fundraiser (9083)	2,643	2,643		