Mendocino Unified School District

MINUTES

Regular Board Meeting

MARCH 12, 2026

MENDOCINO HIGH SCHOOL
10700 FORD STREET
MENDOCINO, CA 95460

4:00 P.M. CLOSED SESSION – VIA TELECONFERENCE
(Closed Session Public Hearing – link on page 2)

5:00 P.M. OPEN SESSION – IN PERSON at MENDOCINO HIGH SCHOOL & VIA TELECONFERENCE

Please click the link below to join the webinar:
https://us02web.zoom.us/j/87841524490?pwd=bdbice7tkGBaw05Z7Bx5gfkjKrKPs4.1
Passcode: 324440

Please "mute" your device during the meeting.
MUSD is not available for technical support for remote meetings.

Board Priorities

- *Develop and expand community partnerships and communication*
- *Increase learning and achievement for all students, families, and staff*
- *Plan wisely for the future while maintaining fiscal integrity*
- *Maintain and improve the physical plant*

Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the MUSD website at https://www.mendocinousd.org/District/3118-2025-26-Agendas.html. In compliance with Government Code section 54954.2(a) Mendocino Unified School District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact, Erin Placido Exec. Assistant to the Superintendent, in writing at P.O. Box 1154, Mendocino, CA 95460 or via email at doerin@mcn.org.

MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER

1. 4:00 P.M. CLOSED SESSION CALL TO ORDER AND ROLL CALL

1.1. Call to order and roll call

The meeting was called to order at 4:00 PM. Present were Trustees Morton, Griffen, Aum, Bloyd and Schaeffer.

1.2. The President will verbally identify the agenda items to be discussed during closed session as listed below.

The president verbally identified the agenda items to be discussed.

2. PUBLIC HEARING FOR CLOSED SESSION

Members of the public may take this opportunity to comment on closed session agenda items per Board Policy 9322. Under the requirements of the Brown Act open meeting law, members of the community wishing to address an item on the closed session agenda may do so at this time. Items not on the agenda cannot be addressed at this time. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes. (Government Code 54954.3).

Join Zoom Meeting
https://us02web.zoom.us/j/89993305066?pwd=bCteX4aKhl6XKivqDp7Q0AQ0cOlrt8.1
Meeting ID: 899 9330 5066 Passcode: 215673

3. CLOSED SESSION

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962.

3.1. Conference with labor negotiators (Govt. Code 54957.6) Agency Representative: Superintendent Jason Morse
Employee organizations: CEMUS, MTA bargaining units and unrepresented employees

3.2. Employment/Personnel Changes

3.3. Employee Discipline/Dismissal/Release

3.4. Superintendent Evaluation

4. 5:00 P.M. OPEN SESSION

4.1. Call to order and roll call

The meeting was called to order at 5:00 PM. Present were Trustees Morton, Griffen, Aum, Bloyd and Schaeffer.

4.2. Closed session disclosure
Any reportable action taken during closed session will be disclosed at this time.

There was nothing disclosed out of closed session.

4.3. Approval of agenda
Items to be removed from the agenda or changes to the agenda should be done at this time.

MSA Aum/Morton (5/0) to approve the agenda.

5. CONSENT AGENDA

Items on the consent agenda are passed in one motion without discussion. Any item may be pulled from the consent agenda by any member of the Board and moved to action when approving the agenda.

5.1. Approval of Warrants
5.1.1. 2/4/26, 2/11/26, 2/19/26, 2/25/26

5.2. Approval of Minutes
5.2.1. Board Meeting Minutes: 2/10/26

5.3. Approval of Employment/Personnel Changes
5.3.1. Hire, Classified Coach, stipend position, effective 2/5/26
5.3.2. Hire, Classified Coach, stipend position, effective 2/9/26
5.3.3. Hire, Classified Coach, stipend position, effective 2/5/26

5.3.4. Hire, Classified Coach, stipend position, effective 12/10/25
5.3.5. Hire, Classified Employee, 8.0 hrs/day, 12 mos/yr, effective 3/2/26
5.3.6. Hire, Certificated Employee, 1.0 FTE, 10 mos/yr, effective 8/13/26
5.3.7. Hire, Classified Employee, 5.75 hrs/day, 10 mos/yr, effective 3/2/26
5.3.8. Hire, Classified Employee, 8.0 hrs/day, 12 mos/yr, effective 2/23/26
5.3.9. Accept Retirement, Classified Employee, 6.5 hrs/day, 10 mos/yr, effective 6/12/26

5.4. Approval of the Current Budget Change Report

5.5. Approval of Student Body Reports – January 2026

5.6. Approval of the MHS Principal Contract

5.7. Approval of the K8 Principal Contract

5.8. Acknowledgment of donation of goods/equipment to the MHS Media Lab in the amount of $5,450 from David Sinclair

5.9. Approval of MOU 2025-26-01 between MUSD and CEMUS

5.10. Final Approval of Board Policies, Bylaws and Administrative Regulations
5.10.1. AR 3311: Bids (business/noninstructional operations)

MSA Griffen/Morton (5/0) to approve the consent agenda.

6. REPORTS

6.1. Student Trustee – Max Oatney

Student Trustee Oatney reported that tennis season has started and the team has defeated almost all of their opponents. Scholarship season is here and seniors are actively applying and getting their notices. Interact Club is holding a benefit where bikers will be riding along the coast down Highway 1 to San Francisco.

6.2. Administrative
6.2.1. Principal – Kim Humrichouse

Principal Humrichouse gave the attached presentation.

6.2.2. Superintendent – Jason Morse

Superintendent Morse reported that the playground at the K8 has been removed. The kids are enjoying its temporary state. The new playground should be installed by the end of April. Interviews for the Business Manager position are taking place next week as well as interviews for the Music teacher. He pointed out the donation from Dave Sinclair on the consent agenda and thanked him for the generous donation.

6.3. Bargaining Units
6.3.1. Mendocino Unified Teachers Association (MUTA)

There was no report from MUTA.

6.3.2. Classified Employees of Mendocino Unified Schools (CEMUS)

There was no report from CEMUS.

6.4. Board Trustee Reports

Trustee Morton: Really enjoyed the board workshop. More of these need to take place as they are very useful.
Trustee Aum: Echoes what Trustee Morton says about the workshops.
Trustee Bloyd: Also really enjoyed the board workshops.

7. TIMED ITEM 5:30 P.M. - PARENT/COMMUNITY COMMENT

Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). The Brown Act does not permit the Board to take action on any item that is not on the agenda. In addition, in order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.
The Board may briefly respond to public comments by asking questions to clarify the speaker's comments and refer the speaker to the Superintendent for further clarification. We thank you for your comments and participation at this meeting.

Community member, Ann Marie Weibel, discussed the survey that was sent out regarding the possible changes to the 3^{d} graders at the rural schools and the impact on those communities.

8. INFORMATION/DISCUSSION/POSSIBLE ACTION ITEMS

8.1. Mendocino Unified Construction Update
The Board will discuss the small construction projects included in Phase III of the High School Modernization Project, Water Storage Project and Solar Project.

Superintendent Morse reported that there is still a lot of work to be completed on both projects. However, they both remain on schedule.

8.2. Second Interim Budget Report
MUSD Business Manager, Meg Kailikole, will present the MUSD 2025-26 Interim Budget Report to the Board for review and approval.

Business Manager, Meg Kailikole, gave the attached presentation on the Interim Budget.
MSA Aum/Griffen (5/0) to approve the Second Interim Budget Report.

8.3. Deferred Maintenance
Superintendent, Jason Morse, will provide an update to the Board on the Deferred Maintenance of the district.

MSA Griffen/Morton (5/0) to approve the deferred maintenance plan.

8.4. New 200-Unit Diploma Pathway
The Board will review a new 200-unit pathway for high school students who are credit deficient and or would have been in the continuation or IS programs.

MSA Aum/Morton (5/0) to approve the new 200-unit diploma pathway.

8.5. Consideration of Leave Requests
8.5.1. Certificated Employee, currently working .60 FTE (on part-time leave of .40 FTE), requests a leave of .20 FTE for the 2026-27 school year.

MSA Morton/Griffen (5/0) to approve the leave request.

8.6. Appointment of a Board member to negotiate the Superintendent's contract.

MSA Griffen/Morton (5/0) to appoint Trustee Schaeffer as the negotiator.

8.7. Consideration of the Recycled Water Use Agreement with MCCSD
The Board will discuss the Recycled Water Use Agreement with MCCSD
MSA Aum/Morton (5/0) to approve the Recycled Water Use Agreement with MCCSD.

8.8. 2025-26 Annual Transportation HTS Plan
The Board will review the annual Home to School transportation plan.
MSA Griffen/Bloyd (5/0) to approve the 2025-26 Annual Transportation HTS Plan.

8.9. Consideration of and Possible Action on Resolution 2026-01 Regarding Temporary Certificated Employee Services: .438626 FTE
MSA Aum/Griffen (5/0) to approve Resolution 2026-01.

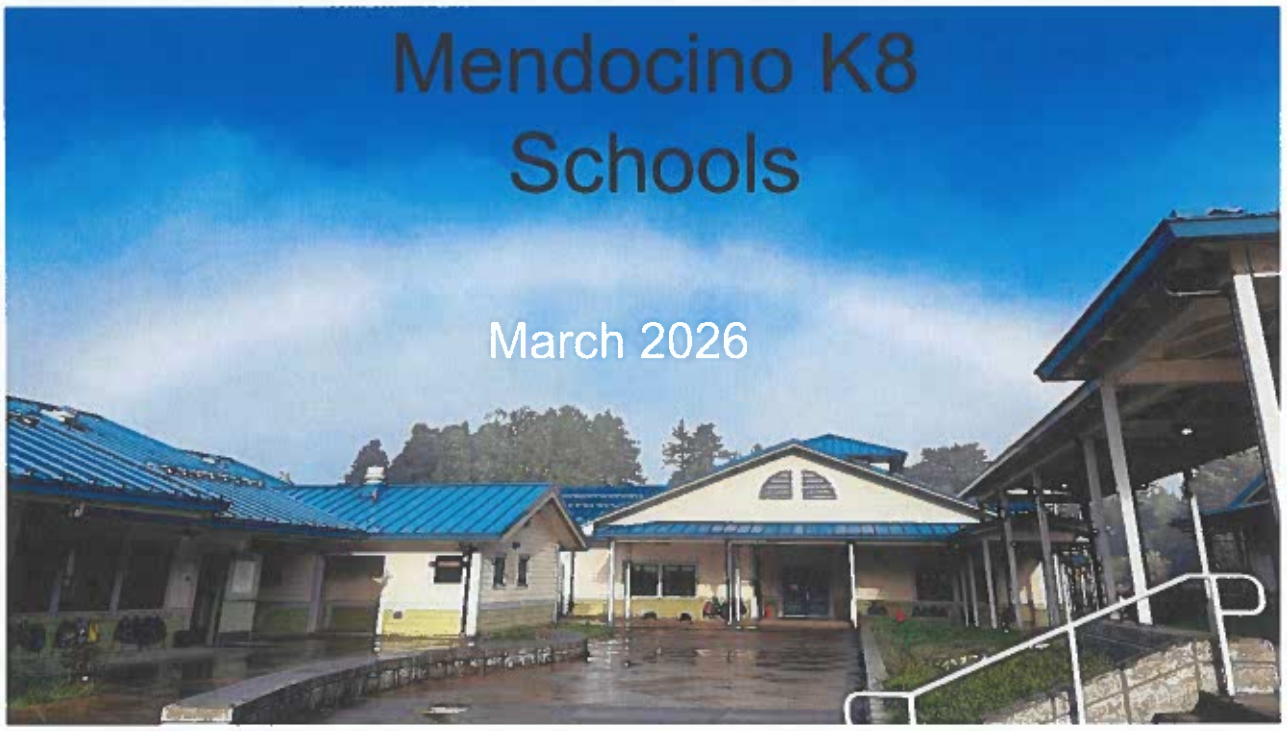
8.10. Consideration of and Possible Action on Resolution 2026-02 Regarding Temporary Classified Employee Services: 8.0 hrs/day
MSA Aum/Griffen (5/0) to approve Resolution 2026-02.

8.11. Consideration of and Possible Action on Resolution 2026-03 Regarding Temporary Certificated Employee Services: .10 FTE
MSA Aum/Griffen (5/0) to approve Resolution 2026-03.

8.12. Board Policies, Bylaws and Administrative Regulations (information only)
8.12.1. BP/AR 1445: Response to Immigration Enforcement (community relations)
The board approve bringing this as a first reading in April with the expectation that training will be done once adopted.

9. FUTURE AGENDA ITEMS
Class Size Limits, Quarterly Investment Reports, Superintendent Contract, MAD Resolution, Specification of Election Order, Williams Settlement
Interact Club Bike Ride, Rural Schools Plan

10. ADJOURNMENT
The next regular Board meeting is scheduled for **April 23, at the Greenwood Preschool.**
The meeting was adjourned at 6:18 PM.



Attendance: % Chronically Absent <90%

TK - 5th: 22% (27 students)

6th - 8th: 27.8% (27 students)

Albion School: 40% (4 students)

Comptche School: 66.7% (6 students)

Cosmic Camp-in

- 8th grade overnight trip
- Chabot Space and Science Center
- Thank you, Sage Andersen and Josh Potter!





Thank you, K8 Staff!



Upcoming Events

School-wide spelling bee - April 3rd @ 10:40

6th grade circus - April 16th @ 10:30

PTO Talent Show - May 8th @ 5:30

State testing window begins in April

Mendocino Unified School District
2nd Interim Budget 2025-26

Board Meeting
March 12, 2026

2nd Interim 2025-26 Revenue – Variance from 1st Interim

Revenue Sources	1st Interim	2nd Interim	Variance	
LCFF Sources	8,793,395	8,793,395	-	0.00%
Federal Revenue	408,073	415,352	7,279	1.78%
State Revenue	1,066,317	1,149,885	83,568	7.84%
Local Revenue	713,659	815,242	101,583	14.23%
Transfers In	-	-	-	
	10,981,445	11,173,875	192,430	1.75%

LCFF Sources *– No changes – P2 property tax certified April 15.*

Federal Revenue *– SPED IDEA (+$1.1k), Title I (+$5.7k), Title II/REAP (+$0.5k).*

State Revenue *– CTEIG (+$61.1k), Learning Recovery BG (+22.5k)*

Local Revenue *– SPED/SELPA Allocation (+$44.3k), Medi-Cal Reimbursement (+$57.3k).*

2nd Interim 2025-26 Expenditure – Variance from 1st Interim

Expenditures	1st Interim	2nd Interim	Variance	
Certificated Salaries	4,004,397	4,012,231	7,834	0.20%
Classified Salaries	2,015,904	1,987,307	(28,597)	-1.42%
Employee Benefits	2,825,017	2,819,328	(5,689)	-0.20%
Total Salaries/Benefits	8,845,318	8,818,866	(26,452)	-0.30%
S/B as % of total Expenditures	*77.7%*	*76.8%*		
Books & Supplies	498,517	542,190	43,673	8.76%
Services/Operations	1,687,985	1,765,162	77,177	4.57%
Capital Outlay	196,997	196,997	-	0.00%
Other Outgo	(6,000)	(6,000)	-	0.00%
Transfers Out	160,906	166,220	5,314	3.30%
Total Other Expenses	2,538,405	2,664,569	126,164	4.97%
Total Expenditures	11,383,723	11,483,435	99,712	0.88%

Salaries/Benefits: *Minor CTIEG additions, retire/replace reduction - BMgr.*

Books/Supplies: *CTEIG additions.*

Services/Operations: *CTEIG additions (+$14.7k), SELPA MOU increase (+$45k), Utilities (+$12.1k), Student Services – Comptche Music, HS Athletics Transporation.*

Transfers Out: *Cafeteria (+$4.6k), final MCN trf (+$0.7).*

2nd Interim 2025-26 Summary – Variance from 1st Interim

Summary	1st Interim	2nd Interim	Variance	
Revenue	10,981,445	11,173,875	192,430	1.75%
Expenditure	11,383,723	11,483,435	99,712	0.88%
Net Increase/(Decrease)	(402,278)	(309,560)	92,718	
Fund Balance				
Beginning Balance	2,984,522	2,984,522		
Ending Fund Balance	2,582,244	2,674,962		
Components EFB				
Revolving	10,000	10,000		
Restricted	571,025	580,416		
Required REU (4%)	455,349	459,337		
Other Designations	46,265	46,265		
Unappropriated	1,499,605	1,578,944		

1st Interim 2025-26 – Multi-Year Projection – Revenue Error

MYP Summary	2025-26	2026-27	2027-28	
Revenue	10,981,445	11,008,962	11,192,135	
Revenue Error	-	*(245,090)*	*(247,542)*	*(492,632)*
Expenditure/Uses	11,383,723	11,229,396	11,384,133	
Net Increase/(Decrease)	**(402,278)**	**(465,525)**	**(439,540)**	
as reported	*(402,278)*	*(220,434)*	*(191,998)*	
Fund Balance				
Beginning Balance	2,984,522	2,582,244	2,116,719	
Ending Fund Balance	**2,582,244**	**2,116,719**	**1,677,181**	
as reported	*2,582,244*	*2,361,810*	*2,169,813*	*(492,632)*
Components EFB				
Revolving	10,000	10,000	10,000	
Restricted	571,025	500,490	490,174	
Required REU (4%)	455,349	449,176	455,365	
Other Designations	46,265	35,084	35,084	
Negotiation Placeholder +2%	-	157,000	159,000	
Unappropriated	**1,499,605**	**964,970**	**527,557**	
as reported	*1,499,605*	*1,210,061*	*1,020,190*	

The 1x Student Success PD BG ($121,332) was added to 2026-27 instead of removed. Essentially doubling up of a phantom revenue in each subsequent year.

The net effect is an error of nearly $500,000 over the three-year projection.

2nd Interim 2025-26 – Multi-Year Projection – Revenues/Expense

MYP Detail	2025-26	2026-27	2027-28	2028-29
Revenues				
Taxes	7,077,655	7,244,479	7,417,479	7,594,804
Def'd Maint Trf	(50,000)	(50,000)	(50,000)	(50,000)
LCFF/EPA	1,636,417	1,634,091	1,631,911	1,631,911
District of Choice	129,323	129,323	129,323	129,323
Federal Revenue	415,352	412,733	416,861	421,029
State Revenue	1,149,885	937,141	942,990	948,897
Local Revenue	815,242	507,745	507,745	507,745
Transfers In	-	-	-	-
Total Revenues	**11,173,875**	**10,815,512**	**10,996,308**	**11,183,709**
Expenses				
Certificated Salaries	4,012,231	4,054,870	4,103,006	4,151,714
Classified Salaries	1,987,307	2,034,190	2,058,266	2,082,862
Employee Benefits	2,819,328	2,873,230	2,909,469	2,946,193
Books/Supplies	542,190	427,977	436,537	445,267
Services & Operations	1,765,162	1,738,338	1,773,105	1,808,567
Capital Outlay	196,997	104,604	-	-
Other Outgo	-	-	-	-
Other Outgo (Indirect)	(6,000)	(6,000)	(6,000)	(6,000)
Transfers Out	166,220	146,656	150,322	154,080
Total Expenses	**11,483,435**	**11,373,865**	**11,424,705**	**11,582,684**
Net Increase/(Decrease)	**(309,560)**	**(558,353)**	**(428,396)**	**(398,974)**

MYP Assumptions

LCFF Source: +2.5% Secured Tax, Timber Tax at $120k/yr, Def'd Maint Trf at $50k/yr, District of Choice flat at current level.

Federal, State and Local Revenue: Reduced prior year deferrals and 1x funding. Add 1% per year.

Salaries/Benefits: 25/26 staffing changes; plus step/col all years.

Supplies, Operations, Capital Outlay: Adjusted for 1x items, +2% per year.

Transfers Out: Cafeteria/Preschool – plus step/col all years.

2nd Interim 2025-26- MYP Summary

MYP Summary	2025-26	2026-27	2027-28	2028-29
Revenue	11,173,875	10,815,512	10,996,308	11,183,709
Expenditure	11,483,435	11,373,865	11,424,705	11,582,684
Net Increase/(Decrease)	**(309,560)**	**(558,353)**	**(428,396)**	**(398,974)**
1st Interim - corrected	*(402,278)*	*(465,525)*	*(439,540)*	
1st Interim - as reported	*(402,278)*	*(220,434)*	*(191,968)*	
Fund Balance				
Beginning Balance	2,984,522	2,674,962	2,116,609	1,688,213
Ending Fund Balance	2,674,962	2,116,609	1,688,213	1,289,239
1st Interim - corrected	*2,582,244*	*2,116,719*	*1,677,181*	
1st Interim - as reported	*2,582,244*	*2,351,310*	*2,169,813*	
Components EFB				
Revolving	10,000	10,000	10,000	10,000
Restricted	580,416	304,094	170,129	134,129
Required REU (4%)	459,337	454,955	456,988	463,307
Other - Local	46,265	35,084	35,084	35,084
Other - Negotiation Reserve	-	157,000	160,000	163,200
Unappropriated	1,578,945	1,155,477	856,012	483,518
1st Interim - corrected	*1,499,605*	*964,970*	*527,557*	
1st Interim - as reported	*1,499,605*	*1,210,061*	*1,020,190*	
Fund 17 Balance	***954,737***	***968,737***	***982,737***	***996,737***

Summary

- *Taxes will be updated with release of P2 on April 15. Budget and MYP will be revised.*
- *As projected, able to meet the required 4% REU in each year of MYP through the 2027-28 school year.*
- *Projected to spend down 57% of reserves, roughly $1.7m through 28-29.*
- *While this projection goes out one more year than required, the 28-29 unappropriated balance becomes very low.*

2025-26 SECOND INTERIM MUSD Enrollment History, Preliminary Current Year Enrollment, and Projection

Based on CBEDS certified enrollment

Grade	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26	26-27	27-28	28-29
Pre-K								10	1	2	5	11	9	4	6	7	7
K	39	38	35	32	28	33	39	23	20	22	32	22	24	27	25	26	25
1	30	40	33	30	29	22	33	41	22	28	20	29	20	26	26	24	25
2	43	34	42	34	29	29	24	33	32	23	28	21	29	20	26	26	24
3	30	41	41	48	31	31	36	27	31	37	21	30	21	29	20	26	26
4	34	29	41	40	45	36	35	42	26	29	33	19	31	18	27	18	24
5	22	35	34	43	44	43	32	36	39	28	33	34	19	30	19	26	19
6	45	29	34	39	41	48	49	41	39	40	34	37	37	22	34	21	32
7	56	45	32	35	33	42	48	50	35	34	42	36	39	34	22	35	22
8	48	51	44	37	38	35	51	41	50	31	35	42	34	36	34	22	35
ungraded K-8																	
9	51	55	61	42	43	45	42	52	40	50	36	38	43	42	43	38	25
10	42	59	55	58	48	39	53	41	54	38	55	36	40	42	43	44	39
11	53	41	56	51	56	52	42	44	40	52	41	46	37	39	41	42	43
12	55	43	43	56	52	55	52	43	47	35	47	35	46	36	36	38	40
ungraded 9-12																	
K-5 subtotal	198	217	226	227	206	194	199	212	171	169	172	166	153	154	149	156	151
6-8 subtotal	149	125	110	111	112	125	148	132	124	105	111	115	110	94	90	79	88
K-8 total	347	342	336	338	318	319	347	344	295	274	283	281	263	248	239	234	239
9-12 subtotal	201	198	215	207	199	191	189	180	181	175	179	155	166	159	164	163	147
K-12 total	548	540	551	545	517	510	536	524	476	449	462	436	429	407	403	397	386
% change to prior year	4.4%	-1.5%	2.0%	-1.1%	-5.1%	-1.4%	5.1%	-2.2%	-9.2%	-5.7%	2.9%	-5.6%	-1.6%	-5.1%	-6.1%	-1.5%	-2.8%
% change to 1993/94	-45.0%	-45.8%	-44.7%	-45.3%	-48.1%	-48.8%	-46.2%	-47.4%	-52.3%	-55.0%	-53.7%	-56.3%	-57.0%	-59.2%	-59.6%	-60.2%	-61.3%

Proposed Ballot Measure – and school funding

- Proposed California Initiative – Cleared to begin collecting petition signatures.
- Exempts certain homeowners aged 60 or older from property taxes.
  - Aged 60 or older (homeowner or spouse).
  - Occupied home as principal resident for 5 consecutive years or has lived in California for at least 10 years.
  - Exemption terminates if property no longer qualifies as principal residence.
  - After 5 years, homeowners must certify continued eligibility.
  - Exemption does not apply to voter-approved special taxes, assessment, or bonds.
- Property taxes currently raise about $100 billion annually statewide.
- If passed, initiative expected to reduce revenue for local governments and schools by $12 billion to $20 billion per year, with losses growing over time.
- Proponent of measure has until August 4 to collect and submit 874,641 signatures of registered voters for the initiative to make the November ballot.

Next Steps

- P2 Taxes Certified by April 15
- P2 Attendance
- May Revision
- June 4, 2026 LCAP and Budget Hearing
- June 9, 2026 LCAP and Budget Adoption