Mendocino Unified School District



MINUTES

Regular Board Meeting

THURSDAY, AUGUST 22, 2024

MENDOCINO HIGH SCHOOL 10700 FORD STREET MENDOCINO, CA 95460

4:15 P.M. CLOSED SESSION - VIA TELECONFERENCE

(Closed Session Public Hearing - link on page 2)

5:00 P.M. OPEN SESSION – IN PERSON at MENDOCINO HIGH SCHOOL & VIA TELECONFERENCE

Please click the link below to join the webinar:

https://us02web.zoom.us/j/88602220191?pwd=QQrAKbYmzGvaKxKCSbDgWyLzItyeu7.1 Passcode:368438

> Dial by your location +1 669 900 9128 US (San Jose) Webinar ID: 886 0222 0191 Passcode: 368438

> Please "mute" your device during the meeting.
>
> MUSD is not available for technical support for remote meetings.

Board Priorities

- > Develop and expand community partnerships and communication
- > Increase learning and achievement for all students, families, and staff
- > Plan wisely for the future while maintaining fiscal integrity
- Maintain and improve the physical plant

Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the District Office: 44141 Little Lake Road, Mendocino, CA 95460. Board backup materials are also located on the MUSD website at https://www.mendocinousd.org/District/3075-Untitled.html In compliance with Government Code section 54954.2(a) Mendocino Unified School District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact, Erin Placido Exec. Assistant to the Superintendent, in writing at P.O. Box 1154, Mendocino, CA 95460 or via email at document.org.

MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER

1. 4:15 P.M., CLOSED SESSION CALL TO ORDER AND ROLL CALL

1.1. Call to order and roll call

The meeting was called to order at 4:17 PM. Present were Trustees James, Morton, Schaeffer, Aum, and Griffen.

1.2. The President will verbally identify the agenda items to be discussed during closed session as listed below.

The President verbally identified the agenda items to be discussed.

2. PUBLIC HEARING FOR CLOSED SESSION

Members of the public may take this opportunity to comment on closed session agenda items per Board Policy 9322. Under the requirements of the Brown Act open meeting law, members of the community wishing to address an item on the closed session agenda may do so at this time. Items not on the agenda cannot be addressed at this time. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes. (Government Code 54954.3).

Join Zoom Meeting

https://us02web.zoom.us/j/88665340486?pwd=g6VbEo3DIZIIz4zPT7oePvhFwMmiIZ.1

Meeting ID: 886 6534 0486 Passcode: 389502

Dial by your location: +1 669 900 9128 US (San Jose) Meeting ID: 886 6534 0486 Passcode: 389502

3. CLOSED SESSION

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962.

- 3.1. Conference with labor negotiators (Govt. Code 54957.6) Agency Representative: Superintendent Jason Morse

 Employee organizations: CEMUS and MTA bargaining units and unrepresented
 - Employee organizations: CEMUS and MTA bargaining units and unrepresented employees
- 3.2. Employment/Personnel Changes

4. 5:00 P.M. OPEN SESSION

4.1. Call to order and roll call

The meeting was called to order at 5:00 PM. Present were Trustees James, Morton, Schaeffer, Aum and Griffen.

4.2. Closed session disclosure

Any reportable action taken during closed session will be disclosed at this time.

Nothing was reported out of Closed Session.

4.3. Approval of agenda

Items to be removed from the agenda or changes to the agenda should be done at this time.

MSA Morton/Aum (5/0) to approve the agenda after striking Item 10.4 (duplicate item).

5. 5:05 P.M. WATER PROJECTS UPDATE

GHD Engineer, Matt Kennedy, will provide the Board with updated information on the water storage project and recycled water project.

The Board heard an update from Matt Kennedy regarding the Recycled Water Project and the Water System Project. The Recycled Water Project has had funding cut by the CA Governor. Some early applicants may still qualify. We are waiting to hear if MUSD is one of them. The Water System Project is currently under appeal to the Coastal Commission. The proposal has been reworded per their guidelines.

6. RECOGNITION OF MUSE

Appreciation for special donations this last school year totaling \$26,296.51 to Mendocino Unified School District for enrichment activities and supplies.

Superintendent, Jason Morse, thanked MUSE for their generous donations over the course of the last school year and over time.

7. CONSENT AGENDA

Items on the consent agenda are passed in one motion without discussion. Any item may be pulled from the consent agenda by any member of the Board and moved to action when approving the agenda. (action)

- 7.1. Approval of Warrants
 - 7.1.1. 6/6/24, 6/13/24, 6/21/24, 6/27/24, 7/4/24, 7/11/24, 7/18/24, 7/25/24, 8/1/24, 8/8/24, 8/15/24
- 7.2. Approval of Minutes
 - 7.2.1. Board Meeting Minutes: 6/6/24, 6/11/24
- 7.3. Approval of Employment/Personnel Changes
 - 7.3.1. Accept Retirement, Classified Employee, 8.0 hrs/day, 12 mos/yr, effective 7/31/24
 - 7.3.2. Accept Retirement, Classified Employee, 8.0 hrs/day, 12 mos/yr, effective 8/30/24
 - 7.3.3. Hire, Extended Summer Learning Aide & Van Driver, 2 hrs/day, 5 days/wk, effective 6/17/24-7/12/24
 - 7.3.4. Increase Hours, Classified Employee, currently working 5.0 hrs/day to 7.0 hrs/day, effective 7/21/24
 - 7.3.5. Hire, Classified Employee, 8.0 hrs/day, 12 mos/yr, effective 7/1/24
 - 7.3.6. Hire, District Employee, 8.0 hrs/day, 12 mos/yr, effective 7/1/24
 - 7.3.7. Hire, Long-term Substitute, 5 hrs/day, effective 8/21/24 thru 11/17/24
 - 7.3.8. Re-assign, Classified Employee, 8.0 hrs/day, 10 mos/yr, effective 7/1/24
 - 7.3.9. Increase Hours, Certificated Employee, currently working .60 FTE to 1.0 FTE, effective 7/1/24
 - 7.3.10. Hire, Temporary Certificated Employee, .60 FTE, 10 mos/yr, effective 7/1/24 thru 6/30/25
 - 7.3.11. Increase FTE, Certificated Employee, currently working .60 FTE to 1.0 FTE, effective 7/1/24
 - 7.3.12. Increase FTE, Certificated Employee, currently working .60 FTE to .80 FTE, effective 7/1/24
 - 7.3.13. Hire, Temporary Classified Employee, 8.0 hrs/day, effective 7/1/24 thru 6/30/25
 - 7.3.14. Hire, Classified Employee, 4.0 hrs/day, 10 mos/yr, effective 8/21/24
 - 7.3.15. Re-assign, Certificated Employee, 1.0 FTE, effective 8/15/24
 - 7.3.16. Hire, Classified Employee, 6.0 hrs/wk, 12, mos/yr, effective 9/1/24
 - 7.3.17. Hire, Long-term Substitute, 1.0 FTE, effective 8/15/24
 - 7.3.18. Increase FTE, Certificated Employee, currently working .80 FTE to .809081 FTE, effective 7/1/24
 - 7.3.19. Increase FTE, Certificated Employee, currently working .80 FTE to .809081 FTE, effective 7/1/24
 - 7.3.20. Increase FTE, Certificated Employee, currently working .80 FTE to .809081 FTE, effective 7/1/24
 - 7.3.21. Hire, Classified Employee, 8.0 hrs/day, 12 mos/yr, effective 7/1/24
- 7.4. Approval of the Current Budget Change Report
- 7.5. Approval of 2023-24 Attendance Report Month 10

- 7.6. Approval of Student Body Reports June & July 2024
- 7.7. Approval of the Fuel Use Agreement with the Mendocino Fire Protection District
- 7.8. Approval of the MUSD Quarterly Investment Reports
- 7.9. Approval of the MUSD Compensation Time Report
- 7.10. Approval of the Expanded Learning Opportunities Program between MUSD and the Community Center of Mendocino
- 7.11. Approval of the MOU between MUSD and Diana McElwain for CALPADS coordination
- 7.12. Approval of Tentative Agreement between MUSD and MTA 2023-24-02: Adjunct Duties
- 7.13. Approval of 2024-25 MTA Contract
- 7.14. Approval of 2024-25 CEMUS Contract
- 7.15. Approval of the revised 2024-25 CEMUS salary schedule
- 7.16. Approval of the Mendocino K8 School Safety Plan for 2024-25
- 7.17. Approval of the Mendocino High Schools Safety Plan for 2024-25
- 7.18. Approval of the Williams Settlement Report for 2023-24 Quarter 4

MSA Schaeffer/Aum (5/0) to approve the Consent Agenda.

8. REPORTS

8.1. Student Trustee – Knute Kvinsland

Student Trustee Kvinsland reported that today is the first day of school. The senior class met for "Senior Sunrise" at about 6:30 AM. There is a lot of excitement for the completion of the lower campus. Today there was an assembly with the freshmen entering via the freshmen tunnel and a speech by the Senior Class Speaker. There are no off campus lunch privileges for the first few days of the year.

- 8.2. Administrative
 - 8.2.1. Principal Tobin Hahn

Principal, Tobin Hahn, gave the attached presentation.

8.2.2. Superintendent – Jason Morse

Superintendent, Jason Morse, thanked Tobin Hahn for his attention to detail with the high school campus renovations. Today is the first day of school and it went well at all schools in the district. The Comptche School has a new long-term substitute and the district is currently seeking a bus driver. There will be limited bus runs while we are down a driver. There is also a position open for a K8 Integrated Aide. Training at both sites took place recently regarding AI. It was an interesting way to look at using AI in the classroom. The maintenance department is going strong.

8.3. Bargaining Units

8.3.1. Mendocino Teachers Association (MTA)

Josh Potter, Interim MTA President, gave the attached overview.

8.3.2. Classified Employees of Mendocino Unified Schools (CEMUS)

There was no one present from CEMUS.

8.4. Board Trustee Reports

Trustee Griffen reported that the boy's soccer team won 4-0 against Willits this past weekend.

9. TIMED ITEM 6:00 P.M. - PARENT/COMMUNITY COMMENT

Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). The Brown Act does not permit the Board to take action on any item that is not on the agenda. In addition, in order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

The Board may briefly respond to public comments by asking questions to clarify the speaker's comments and refer the speaker to the Superintendent for further clarification. We thank you for your comments and participation at this meeting.

There were no parent/community comments.

10. INFORMATION/DISCUSSION/POSSIBLE ACTION ITEMS

10.1. Mendocino High School Solar Project

The Board will discuss the funding and location options for a possible solar installation at the Mendocino High School with Tom Williard from NV5 (action)

MSA Schaeffer/Aum (5/0) to move forward with the procurement process to keep the project going. The inclusion/installation of story poles must be part of the decision making process. The contract will be re-written to reflect the fact that we are out \$40,000 if we stop the process at that point.

10.2. Modernization and Construction Management Update

Construction Manager, Donald Alameida, will provide an update on the Phase I and Phase II Modernization of Mendocino High School. (information)

Don Alameida gave the attached presentation.

10.3. Mendocino High School Phase III

The Board will discuss the small construction projects included in Phase III of the High School Modernization Project (action)

No action was taken. Superintendent Morse reported on the projects being completed during this phase are ongoing. Lighting at the PAC was discussed as an additional project that may need to be addressed.

10.4. MHS Solar Project

The Board will discuss the array locations for the solar project at the Mendocino High-School (action)

This item was striked as it was a duplicate.

10.5. Student Cell Phone Use During School

The Board will discuss the use of electronic devices, including student cell phones during school hours (action)

The Board and community discussed the use of cell phones in the classroom. Trustee Aum made a motion to completely ban all cellular related devices in the classrooms on all campuses. The motion was not seconded. The discussion will continue.

10.6. Adoption of the Declaration of Need (DON) for Fully Qualified Educators (2024-25)
In order to be able to fill potential certificated openings in areas where the applicants are typically limited in numbers, the attached DON is required. This allows the District to fill these areas with teachers on emergency permits if needed (action)

MSA Morton/Aum (5/0) to adopt the Declaration of Need for Fully Qualified Educators.

- 10.7. Board Policies, Bylaws and Administrative Regulations (first reading) (action)
 - 10.7.1. BP/AR 1330: Use of School Facilities (community relations)
 - 10.7.2. BP/AR/E 1312.3: Uniform Complaint Procedures (community relations)
 - 10.7.3. BP/AR 5113: Absences and Excuses (students)
 - 10.7.4. BP/AR 5131.2: Bullying (students)

BP/AR 5145.3: Nondiscrimination/Harassment (students)

MSA Aum/Morton (5/0) to approve the above policies but bring back 10.7.1 as a first reading in September.

- 10.8. Board Policies, Bylaws and Administrative Regulations (information only)
 - 10.8.1. BP/AR 5111: Admissions (students)
 - 10.8.2. BP 6170.1: Transitional Kindergarten (instruction)

These items will be brought at a first reading in September.

11. FUTURE AGENDA ITEMS

LCAP, MCOE Review, Enrollment Report, NCLB Attestation, Gann Limit Resolution, Public Hearing Williams Settlement, Unaudited Actuals Facility Use Policy

12. ADJOURNMENT

The next regular Board meeting is scheduled for **September 12, 2024 at Mendocino High School.**

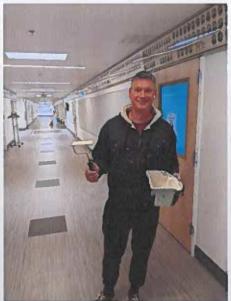
The meeting was adjourned at 8:20 PM.



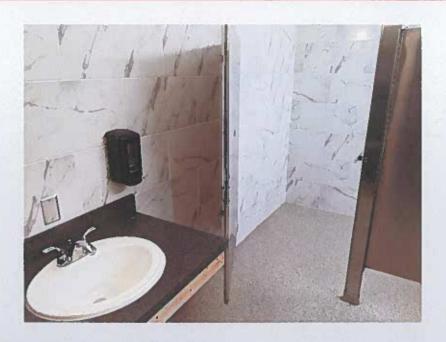
Mendocino High Schools

Board Report 8/22/2024





Summer Work



Summer Work





Construction





Construction



Construction





Construction







Construction





First Day



Sports

My Office Staff: Marci Arter Noah Gold Kamala Lance

My teachers - but especially those without rooms (almost, hang in there!)

Thank You!

Excellence

Aim for excellence in all that you do.

Perseverance

Use available resources to meet challenges with creativity and resilience.

Investment

Invest in your future by taking advantage of opportunities to learn and thrive.

Citizenship

Be a positive, productive, and informed member of local and global communities.



Learner Outcomes / Expectations



Erin Placido <eplacido@mendocinousd.org>

Union Update - Board Meeting 8/22/24

1 message

 Thu, Aug 22, 2024 at 6:21 PM

I hope this is helpful... I was jumping around on my scrawled notes!

- I'll be stepping up as Interim President of the Mendocino Unified Teachers Association
- Last year was stressful but feeling more positive about the new school year. The first day was a success at the K8;
 students were excited and happy
- I'm excited for a positive new year, working with the board and admin. I sent out individual emails to each board member, in hopes of meeting up to hear what would be helpful information to be presented at board meetings. I'm hoping to profile a few teachers at each board meeting, to get a better idea of roles and responsibilities
- · Firmly believe we're all working towards making things better for our students and look forward to a good year!



Mendocino Unified School District

BOND MEASURE IMPROVEMENT BOND PROGRAM PHASE ONE & TWO PROJECTS

•MUSD BOARD MEETING -August 2024

Alameida Architecture

Mendocino Unified School District

Budget

M.U.S.D. PHASE TWO PROJECT

Source of Funds:

Source Code:

Available

Series A Bond (less issuance cost) Series B Bond 12,078,458

Developer Fees State Bonds

12,078,458

Description	Budget	Expended To Date	Remaining Balance	Forecast	Surplus (Shortfall)
Design and Planning	1,127,186	987,786	139,400	1,121,306	5,880
Bidding, Permitting, Misc.	95,000	84,771	10,229	95,000	0
Construction	9,875,800	8,507,029	134,798	6,548,497	1,127,304
Owners Contingency	697,428	42,842	654,588	725,000	-27,572
Construction Support	505,000	331,986	153,326	429,025	75,975
Fedures & furniture	0	12,146	-12,146	12,146	-12,146
Reserve	0	0	0	0	0
Totals	12,100,414	9.968,580	1,080,191	10,930,973	1,169,441

Available vs. budgeted (21,956) assumes 100% contingency expended soft cost vs. hard cost 25,06%

Mendocino Unified School District

 Schedule
 Planned
 Actual
 Schedule Status

 Design and Planning
 Jun-22
 Jun-22

 Permitting and PH-2 GMP
 1-Dec-22
 August 23

Construction August 2023 August 21, 2024
Completion August 21, 2024 (Generator completion Sept. 20)

Overall Project Status

Coming to the start of school and Contractor finally pushing hard to conclude project.

Flooring completed at Tech Ctr. & Gym. Kitchen equipment installed as well now that flooring in place.

Ceilings completed in the Tech Ctr. & Gym. As of 8/15/24 sinks at art room and photo lab but assured by end of the week prior to start of school.

Laborers cleaning up site some site work held up until we can get modular classrooms hauled away.

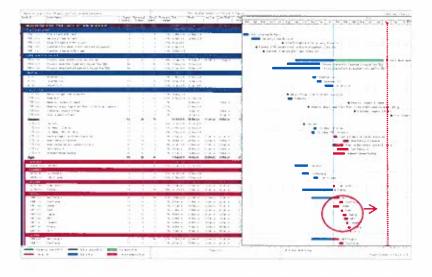
Potential Issues

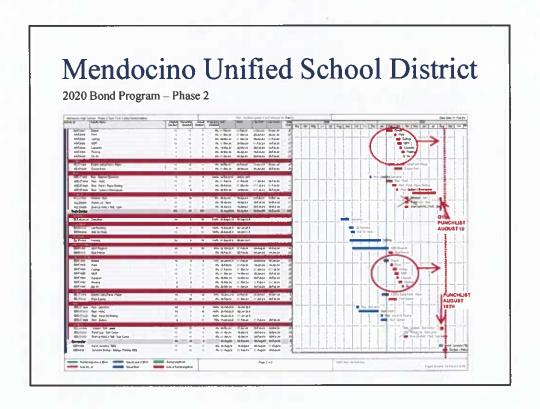
Removal of temporary Classrooms has been postpone by a moratorium on wide load moving until September on some roads. Windspirit helping us to coordinate with local CHP/Caltrans to possibly move the units sooner.

Next Steps

Contractor to complete punchfist generated on August 19th by the architect, complete site work stynned by not being able to move modular classrooms. Also install generator when it arrives in September.

Mendocino Unified School District 2020 Bond Program – Phase 2





Mendocino Unified School District 2020 Bond Program - Phase 2 CHANGE EVENTS 1 APPROVED 2 APPROVED 3 APPROVED 4 APPROVED 5 APPROVED 7 APPROVED 8 APPROVED 9 APPROVED 10 APPROVED 11 APPROVED DESCRIPTION Material Cost Increases - Acoustical Ceilings de Panets Denoe Estissing Ceiling in Rooms B105°C (Tech Center) Denoe Estissing Mezzanian in Rooms B106°C (Tech Center) Temporary Data Line to Wood Shop Building Refrauce Door Openiags in Tech Building Refrauce Door Openiags in Tech Building Domestic Water Isolation Valve at Oym Removal of Counter in English of the Removal of Comman Room (Oym) Removal of Counter in English of the Removal of Contents Removal of Flooring in Foyr 4. Weight Room Permanent Data & IDFa at Wood Shop Share Wall Hold Downs as Share Ply at Tech Center Farred Plumbing Walls in Kitchen Dust Cames in Tech Center Denoe Formel Insels at Hooptality Lobby Add Door A205A (Oym) Above Grade Water Line at Wood Shop Frams Hard Lid Ceilings at Art Class Islats (Tech Center) Patch & Paint Wood Paneting in Hooptality Lobby Electrical to EWH 4 & 3 (CREDIT) Kitchen Hand Sink Revision Delete Electrical Infrastructures for Motorized Shades \$7.011.17 \$923.08 \$780.66 \$7,542.86 10 APPROVED \$16,167.03 10 APPROVED 11 APPROVED 12 APPROVED 13 APPROVED 14 APPROVED 15 APPROVED 16 APPROVED 17 APPROVED 18 APPROVED 18 APPROVED \$6,187.25 56,187.25 \$1,028.57 \$5,084.83 \$532.74 \$4,873.85 \$4,528.88 \$3,745.06 \$2,172.52 19 APPROVED 20 APPROVED \$533.96 Allerhea Hand Sault, Revision Deletea Electrical Infrastructures for Jodotorizod Shades Add Farrod Wall & Canerovot, at Flex Space Room 114 Additional Electrical Requested by District Additional Electrical Requested by District (REP #004) Cubling Support at Cubinary Clasarroom Infill Team Room Floor & Intalla Liandowan Delete Lockers & Reviser Cubiton in Cubinary (REP #006) Remnow Wall Coveringan and Re-Finish Walls in Rooms 201 & 202 (REP #007 Replace Drywall Subcontractor Hooving Revisions in Tech Center (REP #008) Drywall Re-Basil Shearwall (Tech Center) Drywall Re-Basil Shearwall (Tech Center) Drywall & Added Hard Lid Cullings & Soffin at Art Class Halls (Tech Center) 21 APPROVED 21 APPROVED 22 APPROVED 23.1 APPROVED 24 VOID 24 APPROVED 25 APPROVED 26 APPROVED 27 APPROVED 28 APPROVED 28 APPROVED 29 APPROVED \$10,750.19 \$19,642.26 29.1 APPROVED \$34,735.47 29 VOID 30 APPROVED 31 APPROVED 32 APPROVED \$4,273 58 \$3,687,04

Mendocino Unified School District

2020 Bond Program - Phase 2

CHANGE EVENTS		MOUNT
33 APPROVED	Drywall at Added Mechanical Duct Chases (Tech Center)	\$4,663.91
34 APPROA ED	Drywall at Added Hard Lid Ceiling in Audio Lab [Te h Center]	\$5,442.47
35 APPROVED	Discriay Drywall in Weight Room & Culmary Classroom [Gym]	\$9,236 415
36 APPROA ED	Drywall Patch at Electrical Panel BB (Gym)	\$1,793.41
37 APPROVED	Remote Wood Paneling and Re-Finish Walls in Fover (Gvm)	\$2,374.68
38 APPROVED	Inderlayment at Wood Subfloor Areas to Receive Rubber on Linoleum (Gym)	\$11,920.74
39 APPROVED	L'Ithrze Solid Surface Countertops in Restrooms	\$1,404.23
40 APPROVED	Added Structural Ceiling Support at Culmary Classroom (Com)	\$3,586.81
4L APPROVED	Extend Wall at Opening B103B (Tech Center)	\$601.32
42 APPROVED	Re-Frame spenings B105E & B165D (Tech Center)	\$1,097,14
43.1 APPROVED	Upgrade to Smooth FRP in Culinary Area (Gym)	5632 97
43 VOID	Upgrade to Smooth FRP in Culinary Area (Gym)	\$0.00
44 APPROVED	Added Internet Accent Walls (Tech Center)	. \$1,782.48
45 APPROVED	Added Extenor Accent Colors (Gym)	\$2,234.45
46 APPROVED	Prep & Paint of Wood Paneling in Main frym Area	57,112.11
47 APPROVED	Modify Gravity Relief Hoods	\$5,035.47
49 APPROVED	Added I RP in Krithen (ASI #010)	\$1,456.87
50 APPROVED	Added Concrete Flattorik at Grease Trap	\$11.854.21
51 APPROVED	Flooring Revisions in Culmary Classroom	\$9,672.79
52 APPROVED	Remove & Replace Jaim at Exterior Stairwell (198 m)	521,713.07
53 APPROVED	Flashings at Mechanical Curbs on Shingle Roofs	\$7,779 16
54 APPROVED	Demo of Additional Roofing Layer at Tech Center	\$11,444.96
55 APPROVED	Furning at Tech Center for Canopy Guttery	\$1,115.46
56 APPROVED	Protective Bolfards at Backflow	\$3,196.49
57 APPROVED	Added Standess Steel Wall Cladding at Kitchen & Add Insulation at Hood	\$8,435.21
58 L APPROVED	Dark Room Sink Revisions	\$9,434.37
58 REJECTED	Dark Room Sink Revisions	\$6.00
59 APPROVED	Added Acoustical Ceiling Panels in Audio Lab (Tech)	58,932 22
60 APPROVED	Re-Roof the Gym Building (RFP =014)	\$209,341,19
61 REVISE & RESUBMED	Added HV & Unit for H)F Room (Tech)	\$38,886.34
62 APPROA ED	Storm Drain Tie-in to Existing	53,762,62
63 OPEN	Discovery and Repair of Unforeseen Cultures	\$9,472.33
64 APPROVED	Chip & Remove Existing Concrete Deepote	54,472,47
65 APPROVED	Machinent of ACP3 Panels	\$1,308.13

Mendocino Unified School District

2020 Bond Program – Phase 2

HANGE EVENTS	DESCRIPTION AM	OUNT
66 VOID	Moisture Mitigation System at Gym & Tech Center	\$0.00
67 OPEN	Skrim Replacement at Tech Center	\$9,707.60
	Owners Contingency Total	\$714,864.49
48 APPROVED	Stucco Demo and Patching at Gym to include Mechanical Wells	\$34,972.48
	Allowance Total	\$34,972.48